

Technical Paper Submission Instructions

1. Paper structure

Page Limit: The paper must be between 5 and 10 pages of content, excluding the references section. All images, graphs, tables, and other visual elements must be included within these 10 pages.

Font and Size: Use Trebuchet MS, size 11.

Line Spacing: Use 1.0 or 1.5 line spacing.

Margins: Set margins to 2.5 cm on all sides (top, bottom, left, and right).

IMPORTANT:

- **No pre-textual elements should be included in the paper.**
- **The paper must begin directly with the Introduction section** and proceed through to the References section. The cover page—containing the title, authors' names, abstract, and keywords—will be automatically generated and appended by the IBP Congress System.

2. Acknowledgments to Individuals or Institutions:

- **Authors must ensure that the paper maintains a strictly technical tone**, avoiding any form of commercial promotion or highlighting of companies or individuals over the solution or knowledge being presented.
- **In this context, acknowledgments to companies, sponsors, contributors, promoters, or any other collaborators should be included exclusively in the Acknowledgments section**, which must be placed between the “Final Considerations” and “References” sections.

3. Citations (Source Indication), References, and Plagiarism:

- **All figures, images, and tables must include a title and source.** If created by the authors, the source must be indicated as: “Source: Prepared by the authors (year)”
- **Any content that is not the authors’ original work must be properly cited and referenced according to APA style to avoid any risk of unintentional plagiarism.** Proper credit must be given to the original author or institution responsible for the referenced text, image, table, or figure.

4. References:

- References must be included at the end of the document, in the final section:
- **Only APA - American Psychological Association formatting is accepted** for this event. Do not use ABNT NBR 6023 formatting.
- For preparing the references, we recommend using the website: <https://zbib.org/>

IMPORTANT REMINDERS!

- **Page limit:** 5 to 10 pages of content (excluding references).
(Submissions outside this limit may be disqualified)
- **Do not** include any pre-textual elements (e.g., cover page, title page, author data, keywords).
- References must be placed at the end of the document and **are not included in the total page count.**
- Avoid any form of commercial bias.
- References must be included at the end of the document, in the final section:
Only APA - American Psychological Association formatting is accepted for this event.
Do not use ABNT NBR 6023 formatting.
 - Recommend using the ZoteroBib Service: <https://zbib.org/>